

## MINUTES WSC Policy Subcommittee

Date: Friday, October 25, 2013  
Location: School Committee Room  
Time: 10:34am.  
Present: Beth Butler, Barb Fletcher

### **I. PURPOSE OF MEETING**

The Subcommittee met to continue the review of Jim Hardy's recommended policy amendments from MASC as part of the "health check" or audit of the WSC Policy Manual.

### **II. Minutes of Subcommittee Meetings of October 11, 2013.**

A motion was made by Beth and seconded by Barb to approve the minutes from the October 11, 2013, as written. The vote was 2-0.

### **III. MASC Health Check of SC Policy Manual**

- The Subcommittee reviewed each of the policies for which Jim Hardy at MASC recommended revisions and agreed upon appropriate action steps (e.g. bring to SC, follow up with certain Administrators etc.). The Subcommittee discussed certain other policies that it decided to review. See attached updated status report, dated "as of 10/11/13".
- The Subcommittee discussed the recommendations made by the Powers & Sullivan report and agreed that no new School Committee policies are needed but rather a review of financial policies and procedures by the Administration should be conducted in order to confirm alignment with these recommendations.

### **IV. Next Steps**

The Subcommittee agreed to schedule another meeting to continue its review of said policies.

### **V. Adjournment**

Motion was made by Barb Fletcher, seconded by Beth Butler, to adjourn at 11:26PM. The vote was unanimous, 2-0.

Respectfully submitted,  
Barb Fletcher Beth Butler

### **LIST OF DOCUMENTS:**

- Updated status report, dated 10-11-13
- Draft minutes from October 11, 2013 meeting
- MASC Online Policy Manual <http://www.masc.org/policy/online-policy-manuals>